

## PRIVACY STATEMENT

### for the Consultation Forum for Sustainable Energy in the Defence and Security Sector (CFSEDSS) conferences within the European Defence Energy Network (EDEN)

#### 1. INTRODUCTION

This Privacy Statement describes the measures taken to protect your personal data regarding the action involving the present data processing operation and what rights you have as a data subject.

EDA protects the fundamental rights and freedoms of natural persons and, in particular, their right to privacy concerning the processing of personal data (Article 1(1) of Regulation No 2018/1725).

#### 2. CONTROLLER OF THE PROCESSING OPERATION

European Defence Agency  
Rue des Drapiers 17-23  
B-1050 Brussels  
[www.eda.europa.eu](http://www.eda.europa.eu)

#### 3. PURPOSE OF THE PROCESSING

The data are collected to obtain all personal data of participants necessary for the preparation, delivery, and follow-up of the Consultation Forum for Sustainable Energy in the Defence and Security Sector conferences, including creating participant lists and name badges, anonymised statistics, hotel registrations and catering / managing dietary restrictions.

Additionally, the data are stored to set up a database that helps build the network of energy and environment focal points and experts in the defence sector in the European Defence Energy Network (EDEN) activities framework. These details are used to engage the individuals in future relevant events.

#### 4. DATA PROCESSED

The data processed are the following:

- Last name, First name, Email-address, Telephone number.
- Nationality.
- Organisation/entity, place of organisation/entity, function (post).
- Government delegation, invited guest speaker.
- Dietary restrictions, Photographs, audio or video recording, or live streaming in the context of a meeting (opt-in via consent to be given in registration).

#### 5. RECIPIENTS OF THE DATA

The internal recipients of the data are the EDA staff assigned to the project, the organisers of the meeting, the Media and Communication Unit, the IT Unit, and other Units involved in a specific project or conference.

Personal data will not be communicated to third parties unless necessary to fulfill the purpose of this activity or to comply with legal obligations.

External data recipients may include:

- EDA's contractors, which are contractually bound to comply with data protection requirements and EDA's instructions when processing personal data on behalf of EDA (e.g., the agency or the hotel which is hosting the event),
- Other meeting participants,
- Others on a need-to-know basis (e.g., supervisory authorities, courts, etc.).

## **6. PROTECTION AND SAFEGUARDING OF THE DATA**

Data will be processed in accordance with the high-security standards established by EDA. Within the EDA network, data access is limited to the RTI Directorate staff and the IT and Media and Communications units.

EDA external contractors are obliged by the respective contracts to adopt appropriate technical and organisational security measures regarding the risks inherent in the processing and the nature of the personal data concerned.

## **7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA**

Data subjects can exercise the rights awarded to them by the Regulation (EU) 2018/1725. Data subjects have the right to request access to their personal data, the right to rectify any inaccurate or incomplete personal data, the right to request the deletion of their personal data, the right to request restriction of the processing of their personal data and the right to object to the processing.

Data subject requests will be handled within one month of receipt of the request and in accordance with Article 14(3) of the Regulation (EU) 2018/1725.

If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at: [eden@eda.europa.eu](mailto:eden@eda.europa.eu)

## **8. TIME LIMIT FOR STORING DATA**

The contact details of participants will be part of a database to contact them in the future in the context of subsequent EDA activities related to the conference/meeting. The data are stored for up to 1 year after the end of the project. Data subjects can unsubscribe or request deletion anytime by contacting the controller and specifying their request in the following mailbox: [eden@eda.europa.eu](mailto:eden@eda.europa.eu).

Data other than contact details will be retained for a maximum period of 1 year after the last conference/meeting of the series or after the database is no longer necessary for networking in the Consultation Forum for Sustainable Energy in the Defence and Security Sector as defined under the purposes for this processing operation.

Anonymised statistics may be kept beyond the retention period. This is to inform EDA of

participant numbers and analyse the relative success of each event for reporting purposes.

## **9. LEGAL BASIS FOR THE PROCESSING OPERATION**

The legal basis for processing Article 5(1)(a) and (d) of Regulation 2018/1725 and Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat, and operational rules of the European Defence Agency.

Processing of participants' personal data is based on their consent for the registration to CFSEDSS conferences, for the management of dietary restrictions, for image and audio recording during the conference sessions, and for sharing their contact details with other meeting participants.

Processing is necessary to perform the tasks carried out by EDA in the public interest. EDA processes personal data for the invitation of participants and the organization of CFSEDSS conferences within EDEN, an activity taking place in the framework of the tasks carried out by the Agency under Article 5 of the Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

## **10. CONTACT DPO**

If you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at [dataprotection@eda.europa.eu](mailto:dataprotection@eda.europa.eu).

## **11. RECOURSE TO EDPS**

As a data subject, you have the right to recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

## **12. ADDITIONAL INFORMATION**

More information on Data Protection at the European Defence Agency can be obtained on our public website: <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.