

PRIVACY STATEMENT

for Azure Active Directory

1. INTRODUCTION
<p>This Privacy Statement describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.</p> <p>EDA protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data (Article 1.1 of Regulation No 2018/1725).</p>
2. CONTROLLER OF THE PROCESSING OPERATION
<p>European Defence Agency Rue des Drapiers 17-23 B-1050 Brussels www.eda.europa.eu</p>
3. PURPOSE OF THE PROCESSING
<p>Azure Active Directory (Azure AD) is Microsoft's multi-tenant, cloud-based directory, and identity management service that combines core directory services, application access management, and identity protection into a single solution. Azure AD also offers a rich, standards-based platform that enables developers to deliver access control to their applications, based on centralized policy and rules.</p>
4. DATA PROCESSED
<p>Electronic data on official business coordinates: first name, last name, email, telephone number, title, unit, company and office number. In addition, their credentials to access EDA resources.</p>
5. RECIPIENTS OF THE DATA
<p>Azure Active Directory data is accessible to all current EDA personnel via Microsoft Azure portal.</p>
6. PROTECTION AND SAFEGUARDING OF THE DATA
<p>Data will be processed in accordance with the high security standards established by EDA. Personal data within the EDA network is restricted so that only staff can access, as relevant.</p> <p>EDA external contractors are obliged by the respective contract to adopt appropriate technical and organisational security measures having regard to the risks inherent in the processing and to the nature of the personal data concerned.</p>
7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA
<p>Data subjects have the right to access their personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of their personal data, which will be implemented within 15 working days after the request has been deemed legitimate.</p> <p>If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at the mailbox: edaitsupport@eda.europa.eu</p>
8. TIME LIMIT FOR STORING DATA

User account is deactivated as soon as the personnel member's contract is terminated and data erased no later than 30 days after the employee's departure from the agency. At all times during the term of Customer's subscription, Customer will have the ability to access and extract Customer Data stored in each Online Service. Microsoft will retain Customer Data stored in the Online Service in a limited function account for 90 days after expiration or termination of Customer's subscription so that Customer may extract the data. After the 90-day retention period ends, Microsoft will disable Customer's account and delete the Customer Data.

9. LEGAL BASIS FOR THE PROCESSING OPERATION

Article 5(a) of Regulation 2018/1725;
Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

10. CONTACT DPO

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at dataprotection@eda.europa.eu.

11. RECOURSE TO EDPS

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at edps@edps.europa.eu.

12. ADDITIONAL INFORMATION

More information on Data Protection at the European Defence Agency can be obtained on our public website <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.