

## PRIVACY STATEMENT

### for the processing operation related to the Capability Development Plan - Tool

#### 1. INTRODUCTION

This Privacy Statement describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.

EDA protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data (Article 1.1 of Regulation No 2018/1725).

#### 2. CONTROLLER OF THE PROCESSING OPERATION

European Defence Agency  
Cooperation Planning & Support Directorate  
Cooperation Planning Unit  
Rue des Drapiers 17-23  
B-1050 Brussels  
[www.eda.europa.eu](http://www.eda.europa.eu)

#### 3. PURPOSE OF THE PROCESSING

The Capability Development Plan (CDP) - Tool is a web-based tool designed to support participating Member States in sharing information on EU Capability Development. The Application is restricted to governmental users representing EDA participating Member States and to governmental authorities representing the EU (EC, EUMS, EUMC).

Personal data are processed in order to allow participation and to provide information to the CDP-Tool user community.

#### 4. DATA PROCESSED

Data processed are the following:

- personal data provided by the data subject on a voluntary basis (e.g. name, function, contact details)
- no sensitive data is involved in this processing.

#### 5. RECIPIENTS OF THE DATA

The internal recipients of the data are the Cooperation Planning Unit, the IT Unit and other EDA Units involved in the CDP.

The information will not be communicated to third parties without your express consent.

Registered users have access to name and contact details of other users in order to serve the purpose of facilitating the exchange.

**6. PROTECTION AND SAFEGUARDING OF THE DATA**

Data is processed in accordance with the high security standards established by EDA. Personal data within the EDA network is restricted so that only staff can access, as relevant.

**7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA**

As a data subject you have the right to access your personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of your personal data, which will be implemented within 1 working days after the request has been deemed legitimate. If you have any queries concerning the processing of your personal data, you may address them to the data controller at the following mailbox: [cdp@eda.europa.eu](mailto:cdp@eda.europa.eu).

**8. TIME LIMIT FOR STORING DATA**

Data will be retained for the duration of validity of the CDP 2018 and will be deleted once the CDP will be revised (expected not earlier than 2020).

**9. LEGAL BASIS FOR THE PROCESSING OPERATION**

The legal bases for the data processing are:

- Article 5(a) of Regulation (EC) 2018/1725
- Conclusions of the European Council, 19/20 December 2013, paragraph 12.
- Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency

**10. CONTACT DPO**

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at [dataprotection@eda.europa.eu](mailto:dataprotection@eda.europa.eu).

**11. RECOURSE TO EDPS**

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

**12. ADDITIONAL INFORMATION**

More information on Data Protection at the European Defence Agency can be obtained on our public website <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.