

PRIVACY STATEMENT

For the processing of personal data of contractor contacts

1. INTRODUCTION
<p>This Privacy Statement describes the measures taken to protect personal data with regard to the actions of the Staff and Social Committees of the EDA and serves to inform data subjects of their rights.</p> <p>EDA protects the fundamental rights and freedoms of persons and in particular their right to privacy with respect to the processing of personal data in accordance with (Article 1.1 of Regulation No 2018/1725).</p>
2. CONTROLLER OF THE PROCESSING OPERATION
<p>European Defence Agency Rue des Drapiers 17-23 B-1050 Brussels www.eda.europa.eu</p>
3. PURPOSE OF THE PROCESSING
<p>These processing operations serve the specified, explicit and legitimate purpose to manage and make possible execution of Security & Infrastructure support services through different contractors (e.g. supply of items and services)</p>
4. DATA PROCESSED
<p>Personal data processed are the following: Name, nationality, data of birth, work telephone and email (all this information is provided by the contractors during the tender exercise in accordance with EDA contractual clauses and technical requirements, and some of them are mandatorily required to have permanent access to the EDA premises).</p> <p>Any personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and of data concerning health or sex life, are not collected, and therefore not processed.</p>
5. RECIPIENTS OF THE DATA
<p>EDA staff</p>
6. PROTECTION AND SAFEGUARDING OF THE DATA
<p>Data are processed in accordance with the security standards established by EDA. Head of Unit and deputy are the sole officers having access to these data.</p>
7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA
<p>Data subjects have the right to access their personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of their personal data, which will be implemented within 1 month at the latest after the request has been</p>

deemed legitimate. If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at the following mailbox: infrastructure@eda.europa.eu
Justified requests for blocking and erasure are treated within 1 month from the receipt of the request once the latter has been deemed legitimate.

8. TIME LIMIT FOR STORING DATA

Personal data will be stored in infra archives for future reference, for retention period of 4 years, which correspond to the standard duration of a framework contract.
After expiration of each contract, data will be stored for a period of 2 years.

9. LEGAL BASIS FOR THE PROCESSING OPERATION

Article 5(a) of Regulation 2018/1725;
Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

10. CONTACT DPO

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at dataprotection@eda.europa.eu.

11. RECOURSE TO EDPS

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at edps@edps.europa.eu.

12. ADDITIONAL INFORMATION

More information on Data Protection at the European Defence Agency can be obtained on our public website <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.