



## EDA TRAINEESHIP

The European Defence Agency Traineeship Programme is aimed at recent university graduates who want to transition to the world of work in an organisation at the heart of defence cooperation in Europe.

An EDA traineeship will give you:

- » a unique insight into the policies and processes for the development of European defence capabilities;
- » an opportunity to apply the knowledge acquired during your studies;
- » exposure to a multicultural and dynamic professional environment.

Additionally, the Corporate Services Directorate (CSD) provides critical business support to EDA operations by delivering high-quality corporate services.

### What we look for

To be considered eligible, you must satisfy all of the following requirements by the deadline for submission of applications:

- » **Nationality:** be a national of a Member State participating in the Agency;
- » **Educational qualifications:** have completed at least the first (minimum three-year) cycle of a higher education course (university education) and obtained a full degree or its equivalent by the closing date for applications;

- » **Languages:** have a very good knowledge of at least two participating Member States languages of which one must be English as it is EDA's main working language. The knowledge of additional participating Member States languages is an asset;
- » **Background related to the EDA's operational activities:** educational background in a field relevant to the activities of the Directorate/Unit the trainee applies for and is allocated to;
- » **Personnel Security Clearance Certificate (PSCC).** For more info: <https://eda.europa.eu/careers/faqs>.

Traineeships are open to applicants who have not previously undertaken a paid or unpaid traineeship or any kind of employment in another European institution or a body and which lasted for more than six weeks.

### Timing and duration

The deadline for submission of applications for 2021 is **12 April 2021**.

Traineeships start in September and begin either on the 1st or on the 16th of the month. Placements are typically offered for a fixed period of twelve months.

We are looking for trainees in the following field:

- » Trainee Permanent Structured Cooperation (PESCO);
- » Trainee Coordinated Annual Review on Defence (CARD);
- » Trainee Land & Logistics;
- » Trainee EU SatCom Market;
- » Trainee Strategic Analysis & Industry Engagement;
- » Trainee EU-funded Defence Research Support;
- » Trainee Innovation Management & Technology Foresight;
- » Trainee Cyber Defence;
- » Trainee R&T Coordination Support;
- » Trainee Digital Communication;
- » Trainee Media and Communication;
- » Trainee Records Management;
- » Trainee HR operations.

Candidates can apply for a maximum of 2 traineeships and are requested to indicate an order of preference in their motivation letter.

For more info:

<https://eda.europa.eu/careers/current-vacancies>

## Financial matters

Trainees are awarded a monthly allowance that currently amounts to **1,229.32€ net** per month.

Disabled trainees may receive a supplement to their monthly allowance equal to a maximum of 50% of the amount of the allowance, to help cover extra expenses (e.g. transport, cost of special accommodation) related to their disability.

Health and accident insurance is mandatory (<https://eda.europa.eu/careers/faqs>).

For additional information about the traineeship programme please refer to the FAQs or contact us by e-mail: ([recruitment@eda.europa.eu](mailto:recruitment@eda.europa.eu)).