**ANNEX VII - TENDER SUBMISSION FORM**

**14.CAT.OP.066**

**“Train the Trainer course for naval operations room personnel”**

**.**

**One signed original** of this tender submission form must be supplied.

1. **SUBMITTED by (i.e. the identity of the Tenderer)**

|  |  |  |
| --- | --- | --- |
|  | **Name(s) of legal entity or entities submitting this tender** | **Nationality[[1]](#footnote-1)** |
| **Leader** |  |  |
| **Member 2** |  |  |
| **Etc … [[2]](#footnote-2)** |  |  |

1. **SUBCONTRACTORS** (if applicable)

|  |  |  |
| --- | --- | --- |
|  | **Name(s) of the legal entity or entities identified as sub-contractor(s)** | **Nationality** |
| **Sub-contractor 1**  |  |  |
| **Etc … [[3]](#footnote-3)** |  |  |

1. **CONTACT PERSON for this tender (to act as focal point for all communication which may take place between EDA and the Tenderer)**

|  |  |
| --- | --- |
| **Name and position** |  |
| **Organisation** |  |
| **Address** |  |
| **Telephone** |  |
| **Fax** |  |
| **e-mail** |  |

1. **STATEMENT**

I, the undersigned, being the authorised signatory of the above Tenderer (including all consortium members, in the case of a consortium), hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender specifications for the tender procedure referred to above.

We are fully aware that, in the case of a consortium, the composition of the consortium cannot be modified in the course of the tender procedure except with the prior written authorisation of EDA. We are also aware that the consortium members would have joint and several liability towards EDA concerning participation in both the above procedure and any contract awarded to us as a result of it.

Our tender is subject to acceptance within the validity period stipulated in point 1.7 of the Tender Specifications and is made up of the following documents:

|  |
| --- |
| **ENVELOPE A - ADMINISTRATIVE DATA:** |
| * This **Tender Submission Form**
 | 🞎 |
| * The duly filled in, signed and dated **Exclusion Criteria Declaration(s)** by every legal entity identified under point 1 and point 2 of this Tender Submission Form
 | 🞎 |
| * The duly filled in, signed and dated **Legal Entity Form** (*using the standard template referred to in Annex V to the Tender Specifications*) and the supporting documents requested therein, by every legal entity identified under point 1 and point 2 of this tender submission form
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| * The duly filled in, signed and dated **Financial Identification Form** (*using the standard template in Annex VI to the Tender Specifications*) to nominate the bank account into which payments would be made in the event that our tender is successful
 | 🞎 |
| * **Documents proving the economic and financial status** (as requested in point **3.2.2** of the Tender Specifications) of every legal entity identified under point 1 and point 2 of this tender submission form
 | 🞎 |
| * **Documents proving our technical and professional capacity** (as requested in point **3.2.3** of the Tender Specifications) - One signed original and three copies
 | 🞎 |
| * **Duly authorised signature**, i.e. an official document (*statutes, power of attorney, notary statement, etc.*) proving that the person who signs on behalf of the Tenderer is duly authorised to do so
 | 🞎 |
| * Our **consortium agreement/** duly signed and dated **consortium statement** by each of the consortium members specifying the company or person heading the project and authorised to submit a tender on behalf of the, as requested in point 1.4 of the tender specifications
 | 🞎 |
| **ENVELOPE B - TECHNICAL PROPOSAL** (one signed original and three copies and providing all information requested in point 4.2of these specifications). | 🞎 |
| **ENVELOPE C - FINANCIAL PROPOSAL** (one signed original using the template in Annex II), **which is submitted in a separate, sealed envelope.** | 🞎 |

Signed on behalf of the Tenderer

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |

1. Country in which the legal entity is registered [↑](#footnote-ref-1)
2. If this tender is being submitted by an individual legal entity, the name of the legal entity should be entered as “Leader” (and all other lines should be deleted) [↑](#footnote-ref-2)
3. Add / delete additional lines for sub-contractors as appropriate [↑](#footnote-ref-3)