

Brussels,

**Subject: Procurement procedure reference No. 14.CPS.OP.131: “Command, control and communication tool for EATF flying events” - CLARIFICATIONS 3**

**3.1**

Section 3.3.2 of the Tender Specifications is changed as indicated in Annex I.

**3.2**

Section 3.4.1 of the Tender Specifications is changed as indicated in Annex II.

**3.3**

Section 4.3.6 of the Tender Specifications is changed as indicated in Annex III.

**EDA**

## ANNEX I

### 3.3.2 Formal conditions for the submission of tenders

The deadline for submission-receipt of tenders is :

**16/02/2015 02/03/2015**  
**17h00**

Tenders may be:

- either sent by registered mail, (date of receipt by the European Defence Agency serving as evidence of timely delivery)~~(date of postmark serving as evidence of timely delivery)~~; to the following address:

*European Defence Agency (EDA)  
Contracting Unit  
Call for tenders: 14.CPS.OP.131  
Rue des Drapiers 17-23  
B-1050 Brussels, Belgium*

- or sent by courier services (date of receipt by the European Defence Agency serving as evidence of timely delivery)~~(date of deposit slip serving as evidence of timely delivery)~~, to the address below,
- or delivered by hand, in person or by an authorised representative (date of acknowledgement of receipt by the European Defence Agency serving as evidence of timely delivery) to the following address:

*European Defence Agency (EDA)  
Contracting Unit  
Rue des Drapiers 17-23  
B-1050 Brussels, Belgium*

In case of hand-delivery, a receipt shall be obtained as proof of submission, signed and dated by the official in the European Defence Agency's mail department who took delivery. This department is open from 08.00 to 17.00 from Monday to Thursday and from 08.00 to 16.00 on Friday; it is closed on Saturdays, Sundays and EDA holidays.

## ANNEX II

### 3.4.1 Opening Session

Tenders will be opened at 11.00 Brussels time on ~~23/02/2015~~03/03/2015.

at the following location:

*European Defence Agency (EDA)  
Rue des Drapiers 17-23  
B-1050 Brussels, Belgium*

An authorised representative of each tenderer may attend the opening of the tenders. Companies wishing to attend are requested to notify their intention by sending e-mail to [procurement@eda.eutropa.eu](mailto:procurement@eda.eutropa.eu) at least 48 hours in advance. This notification shall be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening of the tenders on the tenderer's behalf.

Evidence of timely ~~submission by post or courier service~~receipt by EDA will be constituted by the ~~date of dispatch, the postmark or the date of the deposit slip. In the case of hand delivery, the signed and dated receipt will serve as evidence.~~date of receipt by EDA.

Late delivery will lead to the non admissibility of the tender and its rejection from the award procedure for this contract. Tenders sent by e-mail or by fax will also be non admissible. Envelopes found open at the opening session will also lead to non admissibility of the tender. Consequently, tenderers shall ensure that their tenders are packed in such a way as to prevent any accidental opening during its mailing.

# ANNEX III

## 4.3.6 Model Financial Proposal Form

|                          |  |
|--------------------------|--|
| <b>Name of Tenderer:</b> |  |
|--------------------------|--|

| No. | Service   | All-inclusive unit price excluding VAT, in EUR | Quantity | Total |
|-----|---|--|----------|-------|
| 1   | The software (per year)   |  | 4        |       |
| 2   | Installation, configuration and post implementation review (one off charge) |  | 1        |       |
| 3   | Maintenance package (per year)  |  | 4_1      |       |
| 4   | On site support (per person-day)  |  | 80_20    |       |
| 5   | Off site support (per person-hour)  |  | 200_50   |       |
|     | Total assignment  |  |          |       |

|  |                   |              |
|--|-------------------|--------------|
| <b>Name:</b><br>(of the Tenderer or authorised representative) | <b>Signature:</b> | <b>Date:</b> |
|--|-------------------|--------------|

**Prices should be all-inclusive; the Agency will not pay expenses for any additional costs incurred from the execution of the contract.**

**Financial proposals exceeding the amount indicated in the tender specifications shall be excluded outright.**