

Ref.: EDAC202211003

Brussels, 09/11/2022

Subject: Ex-ante publicity notice for the negotiated procedure 22.ISE.NP3.397- “How to assess the environmental benefits of Circular Economy in Defence?”

To whom it may concern

The European Defence Agency (EDA) will shortly launch a call for tenders for the award of the above mentioned low value contract.

Should you be interested in being invited in the above mentioned call for tenders, please follow the instructions below. In order to help you assess whether the envisaged contract is of your interest, the following information is hereby communicated.

Outline description of the envisaged contract	
Type of contract	<ul style="list-style-type: none"> • Direct Service Contract
Lots	-
Maximum estimated budget available for the contract	EUR 19 000
Duration of the contract	4 months
Subject matter of the contract	<p>Provide the state-of-the-art and recommendations on methodologies, tools and standards to be used for the quantification of environmental benefits of actions and projects initiated via the Agency’s Incubation Forum for Circular Economy in European Defence (IF CEED).</p> <p>The study shall include a literature research as well as an overview of commercial solutions with three objectives:</p>

	<ul style="list-style-type: none"> - Provide an overview of state-of-the-art methodologies, tools and standards to measure the environmental impacts of defence companies/activities/capabilities/products during their entire life cycle. - Carry out a review of already published sustainability assessment studies of capabilities/products/activities relevant to the IF CEED projects to identify main contributors and hotspots of these systems. - Assess identified methodologies in terms of relevance to IF CEED and its project ideas. 						
<p>Participation in the negotiated procedure</p>	<p>Participation in EDA’s public procurement procedures is open on equal terms to all natural and legal persons coming within the scope of the EU Treaties. When applying the rules of access to the market, it is the country where the tenderer is established which is to be considered. As regards a natural person, it is the State in which the person has the domicile. EDA procurement procedures are not covered by the WTO Multilateral Government Procurement Agreement (GPA). Tenderers established in third countries (non-EU countries) do not have the right to participate in procurement procedures unless international agreements in the field of public procurement grant them the right to do so. In case there is no such agreement, or the agreement does not apply to the kind of contracts put out to tender, tenderers of third countries are not entitled to participate.</p> <p>The relevant international agreements in the field of public procurement are the Stabilization and Association Agreements (SAA) and the European Economic Area Agreement (EEA). Currently, the following countries have signed and ratified the above Agreements and therefore economic operators established in Iceland, Liechtenstein, Norway, North Macedonia, Albania, Montenegro, Serbia, Kosovo, Bosnia and Herzegovina also have the right to participate in EDA’s public procurement procedures.</p>						
<p>Selection criteria: necessary capacity to implement the contract</p>	<p>Potentially interested economic operators are hereby informed that the following selection criteria will be assessed in the scope of the envisaged negotiated procedure:</p> <p style="text-align: center;">Economic and financial criteria</p> <table border="1" data-bbox="451 1637 1406 2063"> <thead> <tr> <th data-bbox="451 1637 767 1742">Criterion</th> <th data-bbox="767 1637 1094 1742">Minimum capacity</th> <th data-bbox="1094 1637 1406 1742">Evidence/supporting documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 1742 767 2063">Economic and financial capacity</td> <td data-bbox="767 1742 1094 2063">Minimum annual turnover of 60 000 EUR for the last 3 financial years for which accounts have been closed.</td> <td data-bbox="1094 1742 1406 2063">Declaration on honour (the tenderer must undertake to submit to EDA evidence of their economic and financial capacity that EDA considers necessary to perform its checks, within fifteen calendar</td> </tr> </tbody> </table>	Criterion	Minimum capacity	Evidence/supporting documents	Economic and financial capacity	Minimum annual turnover of 60 000 EUR for the last 3 financial years for which accounts have been closed.	Declaration on honour (the tenderer must undertake to submit to EDA evidence of their economic and financial capacity that EDA considers necessary to perform its checks, within fifteen calendar
Criterion	Minimum capacity	Evidence/supporting documents					
Economic and financial capacity	Minimum annual turnover of 60 000 EUR for the last 3 financial years for which accounts have been closed.	Declaration on honour (the tenderer must undertake to submit to EDA evidence of their economic and financial capacity that EDA considers necessary to perform its checks, within fifteen calendar					

			days following the receipt of EDA's request).
Technical and professional criteria			
	Criterion	Minimum capacity	Evidence/supporting documents
	Knowledge of environmental assessment methodologies.	At least 3 similar (in value, scope and complexity) contracts/projects completed in the last three years preceding the tender deadline.	A list of contracts/projects meeting the minimum level of capacity. The list shall include details of their start and end date, total contract/project amount and scope, role and amount invoiced by the economic operator. In case of contracts still on-going only the portion completed during the reference period will be taken into consideration. This criterion applies to the tenderer as a whole (consolidated assessment) - the combined capacities of all members of the group in case of a joint tender, all subcontractors and all entities on whose capacity is relied for the fulfilment of this criterion.
<p>NB Whilst no documents need to be submitted at this stage to prove that the above criteria are met, potentially interested economic operators are strongly advised to verify that they fully comply with the announced criteria.</p>			
Indicative date for launching the	Invitation to submit tenders will be electronically sent to economic operators indicatively by beginning of December 2022		

negotiated procedure	
Indicative time schedule for signing the contract	The envisaged contract will be signed indicatively by end of January 2023

If you are interested in being invited in the above mentioned call for tenders, please reply to this ex-ante publicity notice by sending via email the filled-in **Reply Form**. Such Reply Form shall be sent to no later than 30/11/2022 – **at 17h00** (Brussels time) to the following EDA functional mail box:

procurement@eda.europa.eu

No evaluation is performed at this stage. All the economic operators who have expressed their interest to participate in this procurement procedure within the above-mentioned deadline will be subsequently invited to submit a tender. The contracting authority reserves the right to also invite economic operators not included in the list of interested economic operators who responded to this ex-ante publicity.

Only the candidates invited by the contracting authority to participate in this procurement procedure will be admissible.

This publicity is in no way binding for the EDA. The EDA's contractual obligation commences only upon signature of the contract with the successful tenderer.

Submission of an expression of interest implies acceptance of receiving the invitation to tender by electronic means. **It is the tenderer's responsibility to provide a valid e-mail address together with their contact details in the Reply Form and to check their e-mail regularly.**

We look forward to receiving your expression of interest.

Annex: Reply Form (Expression of interest)

REPLY FORM (Expression of interest)

Please return the present page duly filled in to the following e-mail:

procurement@eda.europa.eu

Please indicate in the subject line of the e-mail the title and number of the procedure:

22.ISE.NP3.397- “How to assess the environmental benefits of Circular Economy in Defence?”

Name of the Company	
Title, first name and last name of contact person, and Function within the Company	
Address of the Company (including post code, town, country)	
Telephone: (with international prefix)	
E-mail of the contact person ¹	

Upon reception of your expression of interest, your personal data will be recorded and further processed by EDA for the sole purpose of drawing up list of interested economic operators that will be invited to take part in the present negotiated procedure. Such data will be processed by EDA in accordance with Regulation (EU) No 2018/1725², pursuant to Article 31 of Council Decision (CSFP) 2015/1835.

Details concerning processing of your personal data are available in the privacy statement at the page:

<http://www.eda.europa.eu/docs/default-source/procurement/privacy-statement.pdf>

¹ Where the invitation to tender will be sent.

² Regulation (EU) No 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p.39)