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**Belgium-Brussels: 14.TT.OP.002 Provision of support to the
communication activities of the European Defence Agency
2014/S 010-012260**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Defence Agency
rue des Drapiers 17–23
For the attention of: Contracting Unit
1050 Brussels
BELGIUM
E-mail: procurement@eda.europa.eu
Fax: +32 25042975

Internet address(es):

General address of the contracting authority: <http://www.eda.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Defence

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

14.TT.OP.002 Provision of support to the communication activities of the European Defence Agency.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 13: Advertising services

Main site or location of works, place of delivery or of performance: Either in Brussels or in another participating Member State.

NUTS code BE10

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with several operators

maximum number of participants to the framework agreement envisaged: 3

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 3 800 000 EUR

II.1.5) Short description of the contract or purchase(s)

Provision of support to the communication activities of the European Defence Agency.

Lot 1: graphic design, publication & event support.

Lot 2: Web services & digital communication.

Lot 3: video & multimedia products.

II.1.6) Common procurement vocabulary (CPV)

79340000, 55000000, 72000000, 79342200, 55100000, 55520000, 60100000, 72420000, 72400000, 72200000, 72413000, 39294100, 79800000, 79822500, 32000000, 79961000, 79820000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Estimated value excluding VAT: 3 800 000 EUR

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Graphic design, publication & event support

1) Short description

Graphic design, publication & event support.

2) Common procurement vocabulary (CPV)

79340000, 55000000, 79342200, 55100000, 55520000, 60100000, 39294100, 79800000, 79822500, 79820000

3) Quantity or scope

Estimated value excluding VAT: 1 800 000 EUR

4) Indication about different date for duration of contract or starting/completion

Duration in months: 48 (from the award of the contract)

5) **Additional information about lots**

Lot No: 2

Lot title: Web services & digital communication

1) **Short description**

Web services & digital communication.

2) **Common procurement vocabulary (CPV)**

72000000, 72400000, 72420000, 72200000, 72413000

3) **Quantity or scope**

Estimated value excluding VAT: 1 200 000 EUR

4) **Indication about different date for duration of contract or starting/completion**

Duration in months: 48 (from the award of the contract)

5) **Additional information about lots**

Lot No: 3

Lot title: Video & multimedia products

1) **Short description**

Video & multimedia products.

2) **Common procurement vocabulary (CPV)**

79340000, 79342200, 32000000, 79961000

3) **Quantity or scope**

Estimated value excluding VAT: 800 000 EUR

4) **Indication about different date for duration of contract or starting/completion**

Duration in months: 48 (from the award of the contract)

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Please refer to the tender documents, available on the Agency's procurement web page at: <http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Please refer to the tender documents, available on the Agency's procurement web page at: <http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please refer to the tender documents, available on the Agency's procurement web page at: <http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Please refer to the tender documents, available on the Agency's procurement web page at: <http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:
Please refer to the tender documents, available on the Agency's procurement web page at: <http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

14.TT.OP.002.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

20.2.2014 - 17:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

Other: In case the tender is not in English, the working language of the contract, a courtesy translation should be delivered.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

in days: 120 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 21.2.2014 - 11:00

Place:

EDA premises, rue des Drapiers 17–23, Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: A maximum of 1 legal representative per participating tenderer may attend the opening session. Tenderers shall inform the Agency of their intention to attend, at least 5 days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

<http://eda.europa.eu/procurement-gateway/opportunities/eda-procurement>

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court

rue du Fort Niedergrünwald

2925 Luxembourg

LUXEMBOURG

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 4303-2100

VI.4.2) Lodging of appeals

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) Service from which information about the lodging of appeals may be obtained

General Court

rue du Fort Niedergrünwald

2925 Luxembourg

LUXEMBOURG

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 4303-2100

VI.5) Date of dispatch of this notice:

3.1.2014