



Ref.: EDAC201703008

Brussels, 14 March 2017

Subject: Ex-ante publicity notice for the negotiated procedure 17.ESI.NP3.058“ Materials & Structures Strategic Research Agenda (SRA) 2017”- Study

To whom it may concern

The European Defence Agency (EDA) will shortly launch a call for tenders for the award of the above mentioned contract.

Should you be interested in being invited to the above mentioned call for tenders please follow the instructions below.

In order to help you to assess whether the envisaged contract is of your interest, the following information is hereby communicated.

Outline description of the envisaged contract	
Type of contract	Service Contract
Lots	N/A
Maximum estimated budget available for the contract	100 000 EUR
Duration of the contract	6 months
Subject matter of the contract	The sought study will support EDA CapTech Materials & Structures in updating, revising and developing a single SRA to guide future work. It should include a proposal for a work programme to address the identified priorities and recognized R&T gaps. This proposed work programme aims to be a reference for pMS national planning of future joint projects, in the scope of the CapTech Materials & Structures. The services to be provided under the contract shall include at least the following tasks:

	<ol style="list-style-type: none"> 1. Perform of a Technology Survey on the most relevant and underpinning technologies in the domain of Materials & Structures, identifying related activities in other organizations; 2. Develop of a list with the relevant technical vocabulary to update the Technology Watch tool, in the domain of Materials & Structures related technologies; 3. Identify of existing and future R&T trends, technology building blocks, and potential technology gaps following OSRA methodology, including the organization of a workshop with the CapTech members; 4. Propose priorities concerning the identified technology gaps, taking into consideration EDA Capability Development Plan (CDP) and Priority Actions¹; 5. Recommend a vision and strategy for the identified technology gaps and priorities; 6. Recommend a work programme with roadmaps for future European investment plan; 7. Draft of a proposed SRA for the CapTech Materials & Structures following OSRA templates. 8. Encode the SRA information in the relevant EDA IT tools.
<p>Participation in the negotiated procedure</p>	<p>Participation in EDA’s public procurement procedures is open on equal terms to all natural and legal persons coming within the scope of the EU Treaties. When applying the rules of access to the market, it is the country where the tenderer is established which is to be considered. As regards a natural person, it is the State in which the person has his domicile.</p> <p>EDA procurement procedures are not covered by the WTO Multilateral Government Procurement Agreement (GPA). Tenderers established in third countries (non-EU countries) do not have the right to participate in procurement procedures unless international agreements in the field of public procurement grant them the right to do so. In case there is no such agreement, or the agreement does not apply to the kind of contracts put out to tender, tenderers of third countries are not entitled to participate.</p> <p>The relevant international agreements in the field of public procurement are the Stabilization and Association Agreements (SAA) and the European Economic Area Agreement (EEA). Currently, the following countries have signed and ratified the above Agreements and therefore economic operators established in Iceland, Liechtenstein, Norway, FYROM, Albania, Montenegro, Serbia, Kosovo, Bosnia and Herzegovina also have the right to participate in EDA’s public procurement procedures.</p>
<p>Selection criteria:necessary capacity to</p>	<p>Potentially interested economic operators are hereby informed that the following selection criteria will be assessed in the scope of the envisaged negotiated procedure:</p>

¹ Information to be provided by EDA

implement the contract

SELECTION CRITERIA

1. ECONOMIC AND FINANCIAL CAPACITY

Sufficient economic and financial capacity to guarantee continuous and satisfactory performance throughout the envisaged lifetime of the contract.

Minimum standard:

The tenderer must have a minimum annual turnover for the last three financial years for which accounts have been closed of 100 000 EUR

2. TECHNICAL AND PROFESSIONAL CAPACITY

Minimum capacity level relating to tenderers:

2.1 The tenderer shall demonstrate that it can coordinate high level technological studies and analysis and guarantee continuous a satisfactory performance of the contract throughout the envisaged lifetime, and that has:

- Expertise and knowledge in Materials & Structures, and ability to perform state of the art reviews in this domain.
- Expertise and knowledge in R&T management, technology roadmapping and prioritization.
- Access and capability to handle sensitive and governmental data
- Capacity to draft reports in English.

In order to prove this experience, the tenderer shall demonstrate experience of with at least of 2 projects (with minimum value for each project of 50 000€) delivered in the last five years in the field(s) above. Evidence of a larger project(s) comprising two or more of the above fields provided that the size of the relevant tasks performed in each field has a minimum value of € 20 000 shall also be sufficient.

Minimum capacity level relating to the team delivering the service:

2.2 The tenderer shall demonstrate its capacity to provide a team of minimum 4 experts having at least the following qualifications/expertise:

- Project Leader/Point of Contact: At least 5 years' experience in activities such as project coordination, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in project of a similar size.
- Experts: Relevant higher education degree and/or 3 years' professional experience.

Whilst no documents need to be submitted at this stage to prove that the above criteria are met, potentially interested economic

	operators are strongly advised to verify that they fully comply with the announced criteria.
Indicative date for launching the negotiated procedure	Invitation to submit tenders will be electronically sent to economic operators indicatively by 29/03/2017
Indicative time schedule for signing the contract	The envisaged contract will be concluded indicatively by 15/05/2017

If you are interested in being invited to the above mentioned call for tenders please reply to this ex-ante publicity notice **by sending the filled-in Reply Form via email**. Such Reply Form shall be sent to no later than **28/03/2017 – at 17h00** (Brussels time) to the following EDA functional mail box:

procurement@eda.europa.eu

No evaluation is performed at this stage. All the economic operators who have expressed their interest to participate in this procurement procedure within the above-mentioned deadline will be subsequently invited to submit a tender. The contracting authority reserves the right to also invite economic operators not included in the list of interested economic operators who responded to this ex-ante publicity.

Only the candidates invited by the contracting authority to participate in this procurement procedure will be admissible.

This publicity is in no way binding for EDA. EDA's contractual obligation commences only upon signature of the contract with the successful tenderer.

Submission of an expression of interest implies acceptance of receiving the invitation to tender by electronic means. **It is the tenderer's responsibility to provide a valid e-mail address together with their contact details in the Reply Form and to check their e-mail regularly.**

We look forward to receiving your expression of interest.

Annex: Reply Form (Expression of interest)

REPLY FORM (Expression of interest)

Please return the present page duly filled in to the following e-mail:
procurement@eda.europa.eu

Please indicate in the subject line of the e-mail the title and number of the procedure:
17. ESI.NP3.058 “Materials & Structures Strategic Research Agenda (SRA) 2017”

Name of the Company	
Title, First name and last name of contact person, and Function within the Company	
Address of the Company (including post code, town, country)	
Telephone: (with international prefix)	
E-mail of the contact person ²	

Upon reception of your expression of interest, your personal data will be recorded and further processed by the responsible staff members of EDA for the sole purpose of drawing up list of interested economic operators that will be invited to take part in the present negotiated procedure. Such data will be processed by EDA in accordance with Article 31 of Council Decision (CSFP) 2015/1835 which establishes that the rules laid down in Regulation (EC) No 45/2001³ shall apply to the processing of personal data by EDA.

Details concerning processing of your personal data are available in the privacy statement at the page:

<http://www.eda.europa.eu/docs/default-source/procurement/privacy-statement.pdf>

² Where the invitation to tender will be sent.

³ Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.